



**MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY, 7<sup>TH</sup> JUNE  
2022 AT 6.00PM IN THE COUNCIL CHAMBERS, BITTON HOUSE**

**Present:** Cllr. I. Palmer (Mayor)  
Cllr. J. Atkins (Deputy Mayor)  
Cllr. C. Williams  
Cllr. D. Matthews  
Cllr. E. S. Russell  
Cllr. P. Williams  
Cllr. R. Phipps  
Cllr. D. Cox  
Cllr. A. Henderson

**In attendance:** Mr. I. Wedlake (Town Clerk)  
Members of the Public  
Mr. J. Redfern (Mayor's Chaplain)

**Absent:** Cllr. B. Cox  
Cllr. R. Ash  
Cllr. J. Orme

**Council not in formal session**

**For Councillors and Members of the Public**

The Mayor asked everyone to pause for a moment of reflection for Mary Burgess who was a former Town Councillor and was Chairman for the Friends of the Orangey who has sadly recently passed away.

**Questions and Statements Public Time**

There were none.

**Police Report**

None received

**County Councillor Reports**

***Cllr David Cox***

- a) Wanted to make sure the county councillors are given a copy of all communication with Devon County Council.
- b) Noted the need to sort out how café licencing will be charged.
- c) County Council has been investigating ques outside Hospitals and will be publishing a report soon. Expressed frustration at closing of hospitals like Teignmouth contributing to the situation.

- d) Despite the cutting of community funds, efforts are being made to support Tony Lidington's Punch and Judy local summer entertainment.
- e) Explained Cllr Wrigley will be away but is looking into bins and 20mph limit zone.
- f) Expressed frustration that the yellow lines at mill lane still have not been repainted. Notes this is still in progress.

Cllr Henderson asked about making a formal complaint about the roads. Cllr Cox responded that the matter should be brought to HATOC

## **District Councillor Reports**

### ***Cllr Sylvia Russell***

- a) Expressed disappointment at the lack of progress with the health centre. Asked Cllr Cox to ask the County Council about this.
- b) On the topic of coffee concessions on the promenade, Cllr Russell stated the sustainability of businesses should take priority. Wants this decision to be central to Teignmouth.

### ***Cllr Robert Phipps***

- a) Expressed disappointment about the seafront playpark being under construction. Also explained miscommunication via Facebook regarding other facilities in the vicinity.
- b) Missed last meeting but reported that at the previous meeting, the matter of the health centre site was voted on. Explains that he voted against site due to impact on car park.
- c) Thanked Cllr Russell for her help cleaning the waste after an incident concerning the portable toilets on the Den.

Cllr Atkins also thanked Cllr Russell and Phipps for their cleaning efforts.

### ***Cllr David Cox***

- a) Reported the pool pump has been completed.
- b) Encouraged the welcoming of investments into Teignmouth.
- c) Commended the Town Council for their hard work and success.
- d) Will be using Teignbridge money for energy consultation to help members of the West Teignmouth ward in the face of rising prices.

Cllr Russell explained she had asked Teignbridge about when the seafront string lights will be reinstated and strongly expressed importance of these lights for the town.

Cllr Atkins asked can the clerk clarify the situation. The Clerk reported the string lights were the property of Teignbridge and their official decision was to take them down as they were unsafe but there is power for similar decoration to be put up in the future.

Cllr Matthews expressed distress the District Council of informing the Town Councillors about the changing of the lights along the seafront.

The Clerk further explains that the new lights cannot support the weight of the old string lights. Cllr Cox said he would ask Teignbridge for more information regarding the lights.

Cllr Henderson asked about the old decorations and the Clerk informed him that this could be a future matter which would involve Teignbridge.

## **Town Councillor Reports**

### ***Cllr Joan Atkins***

- a) Noted that they are insuring all the paperwork for the Neighbourhood Plan is proper and that there will be a fixed six-week consultation period for civilian input in five weeks' time. Any amendments will be noted, a final cop will be created, and this will be sent round the Town Council. Thanked all those involved.
- b) Has been looking into increasing output of information to the public through media such as Wavelength. Has been considering static information boards around town and the website. Emphasised importance of increasing publicity.

Cllr D Cox raised the issue of the traders updating the noticeboard by the Seaview diner.

### ***Cllr Cate Williams***

- a) Thanked everyone for their support and engagement during the Jubilee celebrations. Mentioned the request to set up a committee to respond and act on feedback. Wished to email all participating groups to thank them on behalf of the Town Council

The Mayor extended the thanks for all the visible work that went into the jubilee celebrations. Cllr Russell also stated that the hard work should be properly acknowledged.

### ***Cllr David Cox***

- a) Regarding past decisions to ask that Southwest Water come and address issues of local pollution verbally with the council, requested a copy of the letter sent to South West Water and confirmation that the action was done. It was also asked that they send a letter if not. The Clerk Responded that they would look into it.

Cllr Atkins stated that this was an issue looked into by Teignbridge and that it was an issue the Environment Agency was responsible for. Cllr Cox explained he wanted to contact Southwest Water. Cllr Russell explained that the Blue Flag is at risk. Cllr Matthews noted the issues with outdated infrastructure contributing to the issue which should be considered for future planning applications.

## **Reports from Outside Bodies**

There were none.

## ***Presentations from Outside Bodies***

There were none.

The Mayor's Chaplain conducted a short prayer, including reflection for those in Ukraine, and a short passage from the Bible.

## **Council in formal session – Part 1**

### **Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

### **The Freedom of Information Act 2000**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

### **Apologies for Absence**

No formal apologies were received

Members are reminded that they have a duty to notify the Town Clerk that they will be absent from a Town Council Meeting.

### **Declarations of Interest and Consider Requests for Dispensation(s)**

Members are reminded that they are to declare any interest in the items to be transacted and that the timescale to alter stated interests with the Districts Monitoring Officer is 28 days.

Under the Code of Conduct, Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with 'other' interest must apply the tests as set out in the Code of conduct as to whether there are circumstances that might enable them to remain.

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest.

There were no declarations of interest, or dispensations received.

## **Clerk's Report**

Reported that artist impressions had been sent for the new playpark and that he had asked whether any plans had been drawn up. The response was that it was now subject to planning permission. Expressed concerns about funding and money.

The budgeting, funding and accessibility issues of the planned playpark was discussed in great detail. Many conveyed that the communication between Town and District Council was not clear.

## **Business (if any) especially brought forward by the Mayor**

There was none.

## **Mayor's Announcements**

There were none.

## **Items requiring Approval**

### **Minutes**

To receive, approve as a correct record, and sign the Minutes of the Annual Council Meeting held on 3 May 2022

**Cllr D Cox proposed to defer, Cllr Atkins seconded the proposal. Agreed by Majority. Item deferred to the next month.**

### **Town Council is Asked to**

- (a) Receive and note an update from the Town Clerk as to the Pay & Display Scheme at Bitton House

And

- (b) Note that in accordance with the Town Council resolution (minute 143) on 7 December 2021, the Assets and Facilities Committee review the half-year (01/04 – 01/10) implementation of Pay & Display parking at Bitton House campus, and report back to an appropriate meeting of the Town Council.

the matter was discussed and the Mayor proposed further discussion with all members was required.

### **Assets and Facilities Sub-Committee**

The minutes of the meeting held on 30 May 2022 were presented.

Cllr Atkins noted the vote regarding café licences return to the County Council.

Regarding Item 43, Cllr Matthews asked about the enforcement of café pavement licences. Cllr Atkins responded that the matter should be passed on by Cllr Cox to Devon County Council. Cllr Cox stated Devon is struggling with money and staff but will do his best.

**Cllr Palmer proposed the minutes be approved; Cllr Russell seconded. Agreed by majority.**

**Cllr Russel proposed for a new website, Seconded by Cllr Atkins. Council agreed unanimously.**

### **Temporary Responsible Finance Officer (RFO)**

To appoint Mrs Louise Steele (finance locum) as the Council's temporary RFO until further notice.

**Cllr D Cox proposed, seconded by Cllr Russell. Agreed by majority.**

### **Composition of Sub-Committees 2022/2023**

See appendices

### **Composition of Other Bodies 2022/2023**

See Appendices

### **Representation of Other Bodies**

See appendices

### **To receive a report on publicising the plans for the Town's toilets**

The Clerk gave a verbal report.

## **Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

## **Exclusion of the Press and the Public**

“To move that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3 g.”

## **Update for the Clerk on HR and Financial Matters (recovery)**

The clerk verbally updated full council on current Finance and HR matters

**Meeting ended 20:51**

**Date of next meeting:** 5 July 2022 at 6:00pm

## **Composition of Sub-Committees 2022/23**

(Proposed P.W. Seconded D.C. unanimous)

- i. **Full Council – sovereign body**  
Chair – Cllr Iain Palmer - All Councilors
- ii. **Planning Committee – standing committee**  
Chair - Cllr Ash with Cllrs Palmer, Orme, C. Williams & Phipps
- iii. **Finance including budget & grants**  
Chair – Cllr Atkins, Cllrs P Williams, Ash, Palmer, Orme & C Williams
- iv. **Human Resources Committee – standing committee**  
Ex-officio Deputy Mayor, Cllrs Matthews, Russell, Atkins, Henderson, P. Williams & Orme
- v. **Assets and Facilities Sub-Committee (to include CCTV, public conveniences, Bitton House and campus)**  
Chair – Cllr Ash, Ex-officio Mayor, Deputy Mayor, Cllrs Orme, Atkins, Palmer, Henderson, Phipps & P Williams. With the Town Clerk and Project and Facilities Manager.
- vi. **Tree Warden**  
Cllr Henderson
- vii. **Christmas Lights Switch-on Task and Finish Group**  
Cllrs Palmer, C. Williams & P. Williams
- viii. **Fireworks Display Task and Finish Group**  
Cllrs Ash & Henderson
- ix. **Air Quality Task and Finish Group**  
Cllrs Cox, Ash, Orme, Ms. R Piper, Dr M McCarthy & Mr. J Lintell

**REPRESENTATION ON OUTSIDE BODIES (AS LIAISONS, NOT TRUSTEES,  
UNLESS STATED OTHERWISE) 2022/23**  
(Proposed S.R. Seconded J.A. unanimous)

- i. **Harbour Consultative Committee**  
Cllrs Orme & Phipps with Cllr Matthews as reserve
- ii. **Teign Estuary & Coastal Partnership Steering Group**  
Cllr Phipps with Cllr Orme as reserve
- iii. **Julia Cousins Trust**  
Tim Golder *as trustee*
- iv. **Devon Association of Local Councils**  
Cllr Ash
- v. **Teignbridge Association of Local Councils**  
Cllr Ash
- Town Centre Management Partnership**  
Placed in abeyance  
To consider TTC setting terms of reference for it, TC to report back.
- vi. **Mary Risdon Charity**  
Cllr Russell, Tim Golder & Damian Pope, *all as trustees*
- vii. **Soup Kitchen Trust**  
Cllr Andrew McGregor (TDC)
- viii. **Teign Heritage**  
Cllr Phipps with Cllr Ash as reserve
- ix. **Teignmouth in Bloom**  
Cllr Russell, Stewart Henchie & Viv Wilson MBE
- x. **Teignmouth Remembrance Committee**  
Cllrs Cox, P. Williams, Palmer, Brian Hall MBE & Vince Fusco
- xi. **Teignmouth Neighbourhood Plan**  
Cllrs Atkins, Orme & Russell
- xii. **Coastal Engagement Group**  
Cllr P Williams
- xiii. **Civil Emergency**  
Clerk to review requirements with TDC
- xiv. **OPCC Advocate Scheme**  
Cllr Atkins
- xv. **Anne Marie Morris' Forum**

Town Clerk